

**SOUTHAMPTON TOWNSHIP**  
**SHADE TREE COMMISSION**

5 Retreat Road Southampton, New Jersey 08088

**Regular Meeting Agenda for August 13, 2015 at 7:00 P.M.**

Call To Order:

Statement of Conformance with Open Public Meetings Law:

Roll Call:

Minutes:

Workshop Meeting-June 11, 2015

Reading of Contractor Proposals for Dead and Diseased Trees, in the Municipal Right-of-Way, at 448 New Road and 114 Ridge Road:

Educational Material Distribution: (Courtesy of U.S. Forest Service, NJ Forest Service, Shade Tree Federation, & Atlantic City Electric)

Resolutions:

**Resolution No. 2015-12**

Resolution Authorizing Forwarding a Hazardous Tree Complaint to Public Service Electric & Gas. (409 Retreat Road)

**Resolution No. 2015-13**

Resolution Authorizing Forwarding a Hazardous Tree Complaint to Public Service Electric & Gas. (319 Ridge Road)

**Resolution No. 2015-14**

Resolution Authorizing Forwarding a Hazardous Tree Complaint to Public Service Electric & Gas (Church Street and Browns Alley)

**Resolution No. 2015-15**

Resolution Authorizing Forwarding a Hazardous Tree Complaint to Public Service Electric & Gas (36 Church Street)

**Resolution No. 2015-16**

Resolution Authorizing Forwarding a Hazardous Tree Complaint to the Burlington County Highway Department and Public Service Electric & Gas (116 Buddtown Road)

**Resolution No. 2015-17**

Resolution Fixing the Time and Place of Special Meetings of the Shade Tree Commission of the Township of Southampton

## Meeting Discussion:

- Shade Tree Commission 2015 Budget
  - Balance YTD: \$2,707.21
  - See separate budget worksheet of possible expenses
- Contractor Proposals for Dead and Diseased Trees, in the Municipal Right-of-Way, at 448 New Road and 114 Ridge Road
- 2015 Shade Tree Federation Annual Membership requires renewal and is past due
- CEU requirements need to be fulfilled for 2015 (0 earned so far)
  - 8 CEUs amongst a minimum of two individuals representing the municipality
- Shade Tree Federation Conference is October 23, 2015 and October 24, 2015
  - Core Training
  - Up to 5 CEUs per individual (Fee)
- PSE&G Planting the Right Tree in the Right Place, the Right Way Workshop September 9, 2015
  - 2 CEUs per individual (Free)
- Rutgers Hazardous Tree Identification Class
  - 5 CEUs per individual (Fee)
- Response from the Burlington County Highway Department and PSE&G about Resolution No. 2015-10 which forwarded a hazardous tree form pertaining to Main Street.
  - Pursuing a Third Opinion/Beautification/Alternatives
- American Forests Grant Opportunity
- Response from Atlantic City Electric to Resolution No. 2015-11 which concerned the Utility Right-of-Way at 268 New Road
- Atlantic City Electric trimming (Hawkins Road/Friendship Road)
- Response from the Burlington County Highway Department about Resolution No. 2015-7 which forwarded a hazardous tree form pertaining to Onga Hat Road.
- Tabled Resolution 2015-8 which concerned hazardous tree private property owner notifications.
- Response from the Department of Public Works about Resolution No. 2015-9 which created a summer work plan for hazardous tree removals in the Municipal Right-of-Way
- Hazardous Tree Complaints/Requests Status
  - Additional items added to the 2015 list
    - Items not closed from 2013 & 2014
    - New requests/complaints from entities and residents
- Revised Tree Complaint/Request Form
- New Tree Failure Form (Natural and Human Causes)
- Leisuretowne Sidewalk Compliance Issue and Tree Root Damage
- Volunteer and Paid Personnel Hours
- Trees on the Soccer Field
  - Pruning required due to growth/storm damage
    - Who?
  - Moving trees before they become too large to move without larger project
- Ash Borer Trap Update and Ash Tree Inventory Update
- Status of Vacancy (5<sup>th</sup> Commissioner)
- Updating the Shade Tree Commission webpage status
- Planning The Next Few Workshops & Meetings
- Special Meetings Needed
  - Backlog of Shade Tree Commission business due to cancelled meetings & new, urgent developments that need to be investigated and discussed

## Commissioner Reports:

Privilege of the Floor:

Adjournment: