

SOUTHAMPTON TOWNSHIP
SHADE TREE COMMISSION

5 Retreat Road Southampton, New Jersey 08088

Workshop Meeting Agenda for September 10, 2015 at 7:00 P.M.

Call To Order:

Statement of Conformance with Open Public Meetings Law:

Roll Call:

Minutes:

Regular Meeting-August 13, 2015

Presentations: Pam Zipse, New Jersey Shade Tree Federation, Community Forestry Continuing Education Coordinator

Meeting Discussion:

- Laws for New Jersey Trees
- Shade Tree Commission 2015 Budget Update
 - Balance YTD: \$2,612.21
 - Hazardous Tree Identification Course Update
 - Arbor Day Bulletin Update
 - Contractor Proposals for Dead and Diseased Trees Update
 - Shade Tree Federation Conference
 - Core Training
 - Inventory Training
- "From Street to Sketch-Design for the Downtown Forest" (16 Minute Video)
- PSE&G Planting the Right Tree in the Right Place, the Right Way Workshop Debriefing
- Continued Discussion about the Response from the Burlington County and PSE&G about Resolution No. 2015-10 which forwarded a hazardous tree form pertaining to Main Street.
 - Pursuing a Third Opinion/Beautification/Alternatives
- Leisuretowne Sidewalk Compliance Issue and Tree Root Damage
 - Creation of a Brochure
 - Anticipated Meeting with the HOA Manager
 - New Tree Failure Form (Natural and Human Causes)
- Response from Atlantic City Electric to Resolution No. 2015-11 which concerned the Utility Right-of-Way at 268 New Road
- Atlantic City Electric trimming (Service Territory)
- Response from the Burlington County Highway Department about Resolution No. 2015-7 which forwarded a hazardous tree form pertaining to Onga Hat Road.
- Response from the Department of Public Works about Resolution No. 2015-9 which created a summer work plan for hazardous tree removals in the Municipal Right-of-Way
- Hazardous Tree Complaints/Requests Status
 - Additional items added to the 2015 list
 - Items not closed from 2013 & 2014
 - New requests/complaints from entities and residents
- Emergency Road Closures and Tree Pruning
- Revised Tree Complaint/Request Form
- Department of Public Works Liaison

- Tabled Resolution 2015-8 which concerned hazardous tree private property owner notifications.
- Volunteer and Paid Personnel Hours
- Trees on the Soccer Field
 - Pruning required due to growth/storm damage
 - Who?
 - Moving trees before they become too large to move without larger project
- Ash Borer Trap Update and Ash Tree Inventory Update
- Status of Vacancy (5th Commissioner)
- Tree City USA Growth Award-Need to Work on Points
- Updating the Shade Tree Commission webpage status
- Dying Trees on Buddtown Road between Route 206 and Main Street
- Dying Tree at Municipal Building
- State Farm Grant Opportunity
- Planning The Next Few Workshops & Meetings
 - Special Meetings Needed
 - Backlog of Shade Tree Commission business due to cancelled meetings & new, urgent developments that need to be investigated and discussed

Resolutions:

Resolution No. 2015-17 (Previously Tabled)

Resolution Fixing the Time and Place of a Special Meeting of the Shade Tree Commission of the Township of Southampton

Resolution No. 2015-19

Resolution Authorizing Sending Thank-You Letters to the Arbor Day Foundation, Atlantic City Electric, New Jersey Forest Service, New Jersey Shade Tree Federation, U.S. Forest Service, and Penn State Forestry Department

Resolution No. 2015-20

Resolution Encouraging and Recommending that the Department of Public Works Supervisor to Attend CORE Training

Commissioner Reports:

Firewise Reports:

Privilege of the Floor:

Executive Session: *(As Needed/If Necessary)*

Resolution No. 2015-_____

Resolution Authorizing Executive Session

Adjournment: